

# Protégé 2020

## Framing and Matting Workshop



Art Museum of Southeast Texas

# Supplies

- Metal frame
  - picture framing wire, rings, space tensioners, bumpers
- Mat board
- Backing board / Foam Core
- Glass or Plexiglas
- Linen Tape
- Screwdriver
- Gloves
- Glass Cleaner and paper towels
- Pencil, eraser, ruler, etc.

# Where to Purchase Supplies

- Metal Frame
  - <https://www.pictureframes.com/>
    - picture framing wire, rings, space tensioners, bumpers all come with your frame
- Mat board
  - <https://www.hobbylobby.com/>
  - <https://www.michaels.com/>
- Backing board / Foam Core
  - <https://www.michaels.com/>
  - <https://www.joann.com/>
  - <https://www.dollartree.com/>
- Glass or Plexiglas
  - <http://a1glass.com/>
- Lineco Self-Adhesive Linen Hinging Tape
  - <https://www.amazon.com/>

# Where to Purchase Supplies (continued)

- Screwdriver
  - <https://www.lowes.com/>
  - <https://www.homedepot.com/>
- White Cotton Gloves
  - <https://www.cvs.com/>
- Glass Cleaner and paper towels
  - <https://www.walmart.com/>
- Pencil, eraser, ruler, etc.

*The supplies on this list can be bought from other businesses locally or online. The Art Museum of Southeast Texas does not necessarily endorse only these listed organizations. This list is to provide a starting point for students to understand where these supplies can be attained.*

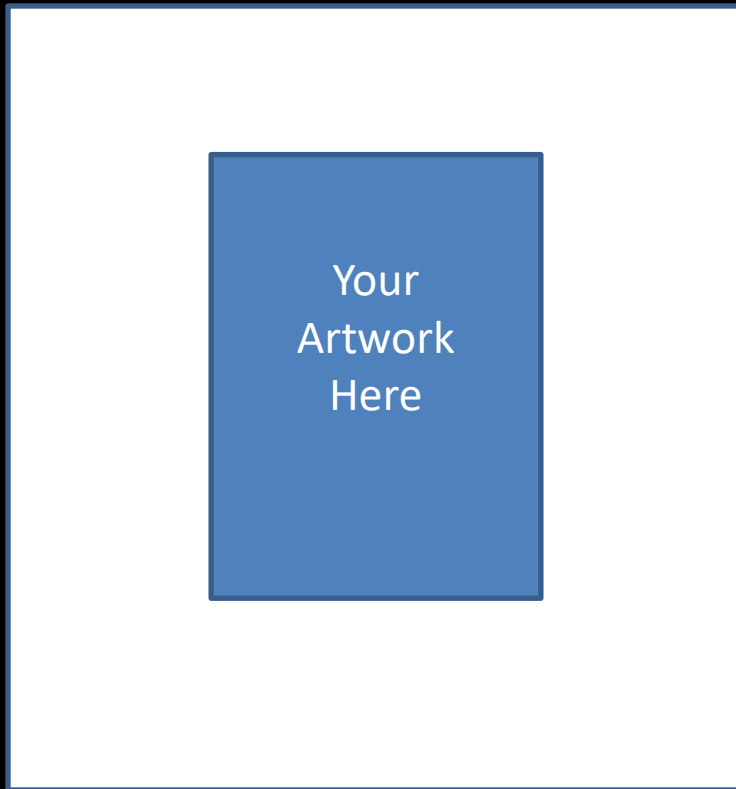
# Building a Plinth

## Supplies:

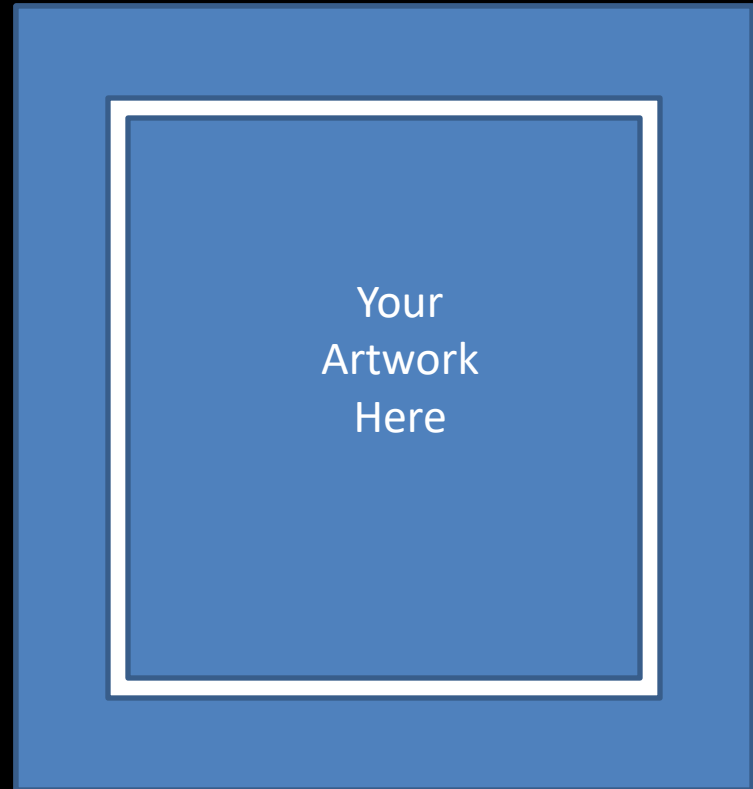
- Wood board
- Fabric (velvet)
- Staple gun & staples
- pedestal



# Float Matting vs Window Matting



Pro: A good choice if your artwork extends to the edge of the paper  
Con: You need glass spacers



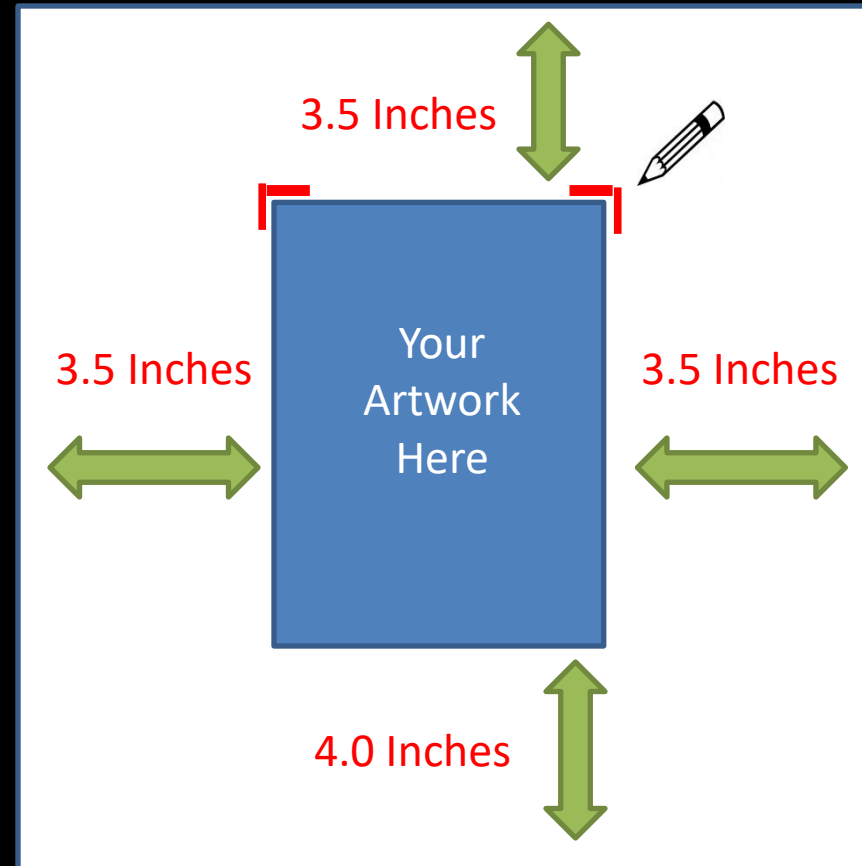
Pro: Frames your artwork; prevents art from touching glass  
Con: You need more mat board; You can only buy pre-cut window mat board in stores

# Float Matting

Step 1: Center your artwork in the middle of your mat board.

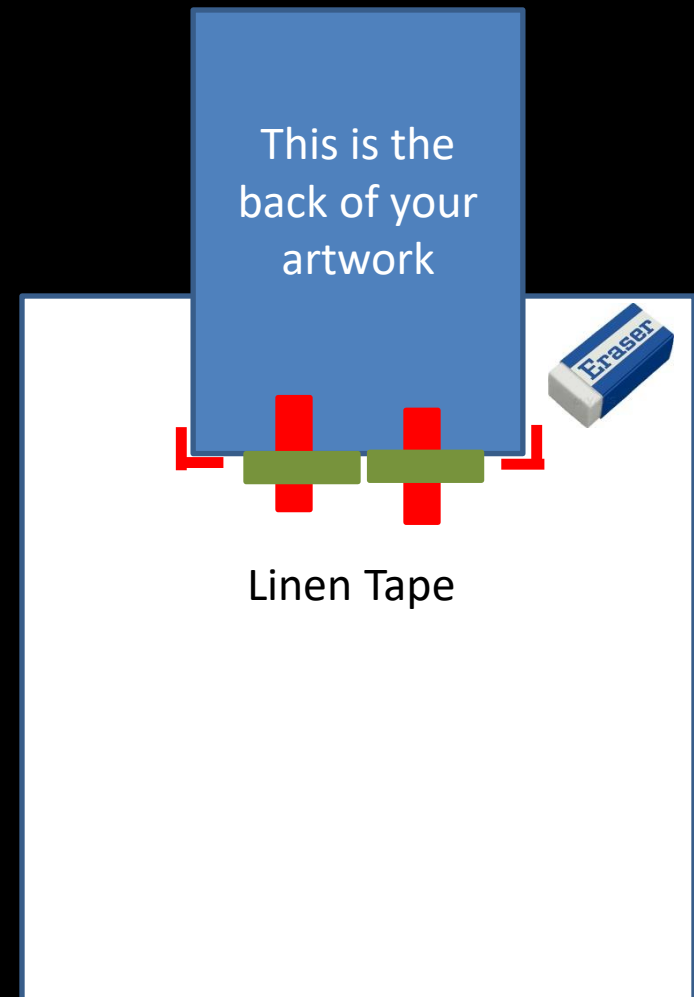
Step 2: Using your ruler, measure 3.5 inches from the top and sides. Adjust your artwork's placement.

Step 3: Using your pencil, draw very light lines around the top corners of your artwork.



# Float Matting

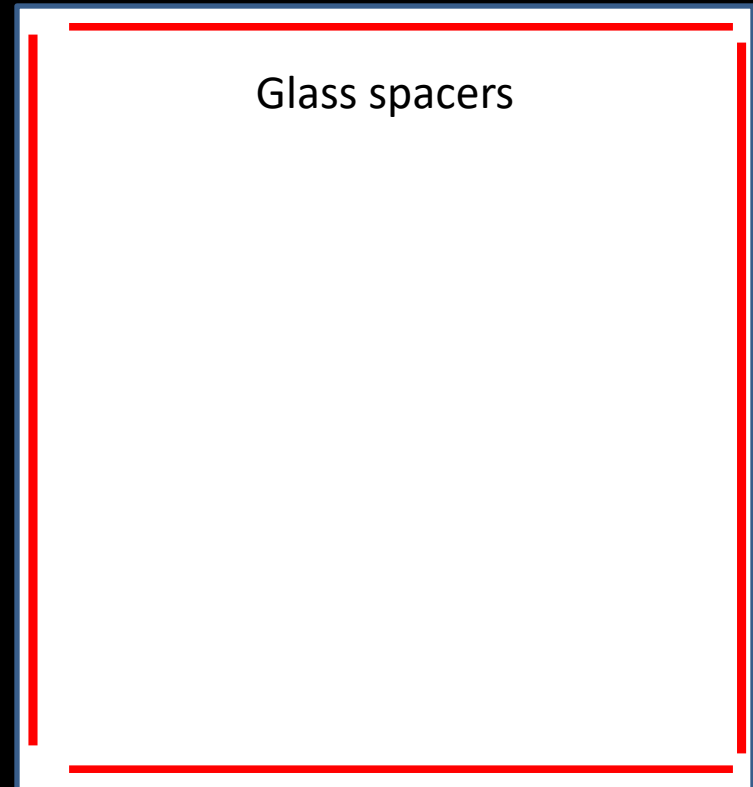
- Step 4: Flip your artwork over so that the top corners still touch the pencil marks.
- Step 5: Attach linen tape in a cross shape. First, attach the tape shown in red vertically. Second, attach the tape shown in green horizontally. Erase pencil marks.





# Glass

- Step 6: Unwrap your glass.
- Step 7: Put on gloves and clean glass with paper towels and glass cleaner.
- Step 8: Peel the paper to reveal the sticky part of the spacer and adhere to the back of the glass. Place spacers as close to the edge of the glass as possible.



# Build Frame

- Step 9: Remove framing supplies from plastic bag. Use the corner triangles (also known as angles) and a screwdriver to connect three sides of the frame, leaving a long-side off. Corner triangle B goes under A.



Image 1



Image 2

# Putting everything together

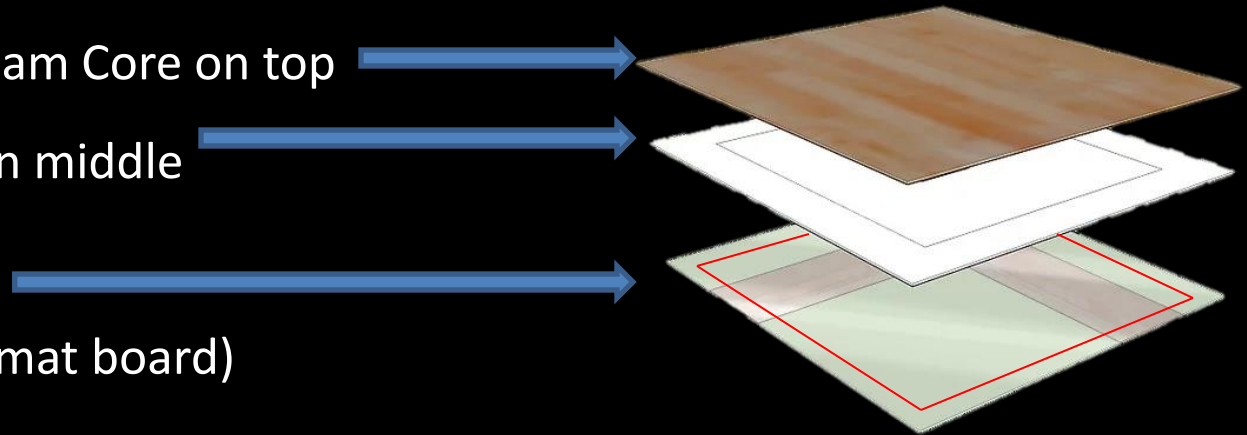
- Step 10: Sandwich everything together.

- Backing Board/Foam Core on top

- Matted Artwork in middle

- Glass on bottom

(glass spacers touch mat board)



- Step 11: Have a partner hold your frame.  
Slide everything into the frame.

# Putting everything together

- Step 11: Attach the last side of your frame.
- Step 12: Flip over framed artwork.
- Step 13: Add spring tensioners if necessary. Spring tensioners push everything in the frame forward, preventing your glass or paper from shifting. They are not always needed.



Spring tensioner

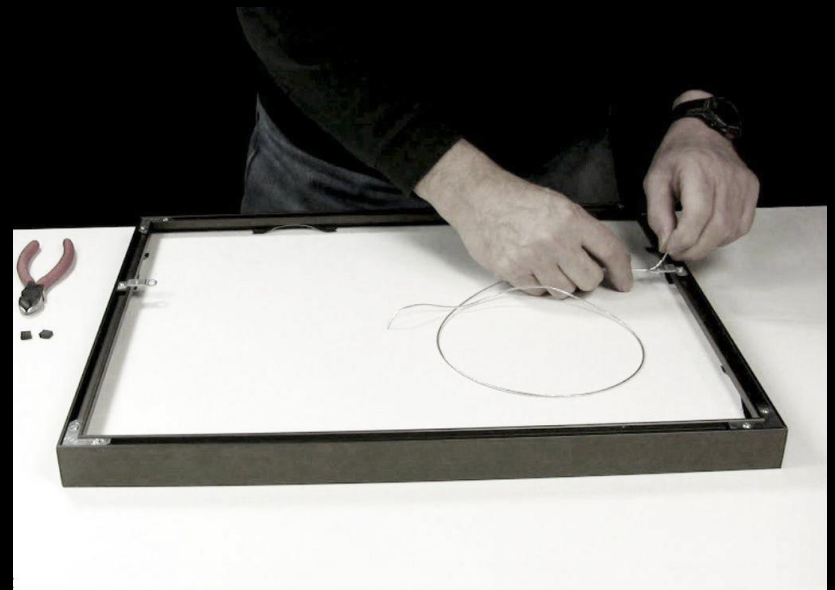


Image 1 Credit: <https://www.americanframe.com/products/metal-picture-frame-spring-clip-f9060.aspx>

Image 2 Credit: <https://www.framedestination.com/blog/accessories/how-to-remove-and-replace-the-spring-clips-in-your-metal-picture-frame-package>

# Putting everything together

- Step 14: Measure a 1/3<sup>rd</sup> of the way down from the top of the frame. Snap in rings. Tighten with screwdriver.



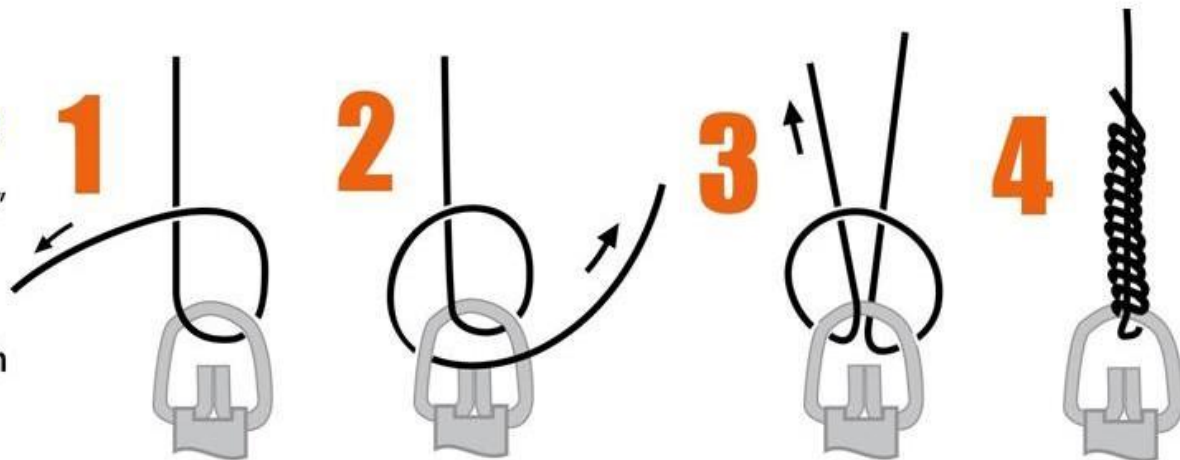
# Putting everything together

- Step 15: Attach picture framing wire. Cut off excess with wire cutters or wrap excess wire.

## Tying Wire

Cut a piece of wire 4-6" wider than the frame.

Loop one end of wire about 2 inches through D-Ring and follow wire tying steps 1-4.



# Putting everything together

- Step 16: Attach bumpers to corners on back of frame.

You are done!

