

Last name	First	MI	Position Desired	Date of application
Street address			Date available to begin work	Social Security number
City	State	ZIP	Home telephone	Work telephone

Please read carefully and complete by printing in ink or typing.

An Equal Opportunity Employer

We are an equal opportunity employer, and we do not and will not discriminate on the basis of race, religion, national origin, sex, age, handicap, marital status, or status as a disabled veteran. Information provided on this application will not be used for any discriminatory purpose.

Provide all information requested.

Your complete application form will be maintained in our active files for six (6) months from the date of application.

Employment Record

Starting with present or most recent, list all previous employers. Include self-employment and summer and part-time jobs. If more space is required, please continue on a separate sheet. You may attach a resume, but complete this application as well.

Last or present company			Type or classification of job	
Street address		Phone number	Brief description of job duties	
City	State	ZIP code		
Supervisor's name		Phone number		
Base salary	Dates worked			
	From	To		
Reason for leaving				
Last or present company			Type or classification of job	
Street address		Phone number	Brief description of job duties	
City	State	ZIP code		
Supervisor's name		Phone number		
Base salary	Dates worked			
	From	To		
Reason for leaving				
Last or present company			Type or classification of job	
Street address		Phone number	Brief description of job duties	
City	State	ZIP code		
Supervisor's name		Phone number		
Base salary	Dates worked			
	From	To		
Reason for leaving				

Military Record

Branch of service

Present military affiliation:

None

Reserve (active)

Reserve (inactive)

Kinds of training and duty while in service

Application for Employment

Art Museum of Southeast Texas

Educational History

School name	Location (city, state)	Major course or subject	No. of Years Attended	Graduated		Diploma or Degree
				Yes	No	
High school						
Technical/trade (after high school)						
College (list all attended)						
Other education/training						

Special Skills

<i>To be completed by applicant for office/clerical work</i>		<i>To be completed by applicant for shop/plant work</i>	
Typing	<input type="checkbox"/> Yes Words per minute: <input type="checkbox"/> No	Type of machines operated	Years experience
Computer skills	<input type="checkbox"/> Hardware <input type="checkbox"/> Software		
Please list other skills and/or equipment/language experience you have acquired		List other shop/production skills	

Professional/Work References

List two past supervisors and one person who is not related to you who have knowledge of your qualifications for the position for which you are applying.

Name	Title/relationship	Address (street, city, state, ZIP code)	Phone no. (include area code)	Occupation

May we contact your present employer? Yes
 No

I hereby certify that the answers and other information on this application are true and correct and that I understand any misrepresentation or omission of facts on my part will be justification for separation from the company's service, if employed.

Signature _____ Date _____

If any of your educational or employment records are under other than the above name, please provide other names.